

## STATE PROFESSIONAL DEVELOPMENT CENTER

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"Professional is not a label you give to yourself. It is a description you hope others will apply to you" - David Maister

## MANAGING MULTIPLE PRIORITIES In the workplace today, everyone seems to want something now. That's why we need to manage multiple priorities. This class

provides insight into our personal mode of dealing with priorities and tools to reduce

We provide pertinent and challenging education in leadership, management, communications, self-management, and public administrative issues. The State Professional Development Center plays an integral role in the pursuit of productive and engaged employees for the 21st century.

## **PDC Instructors:**

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the stress to do our best.

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